

**WILLOWS UNIFIED SCHOOL DISTRICT**

**Regular Meeting – February 1, 2018**

**Regular Session 7:00 p.m.**

**Willows City Council Chambers**

**201 N. Lassen Street, Willows, CA 95988**

**MINUTES**

1. **OPEN SESSION – CALL TO ORDER**

- 1.1 Roll Call – President Taylor called the meeting to order at 6:59 p.m. Members present were: Jeromy Geiger, Michelle Knight, Alex Parisio, Gina Taylor, and Buck Ward
- 1.2 Welcome to Visitors
- 1.3 Flag Salute was led by Bill Shively.

2. **AGENDA/MINUTES**

- 2.1 Approve the Agenda for February 1, 2018.  
Mrs. Knight moved, seconded by Mr. Ward to approve the Agenda for February 1, 2018.  
**AYES: Geiger, Knight, Parisio, Taylor, Ward**  
**NOES: None**  
**MOTION PASSED: 5-0**
- 2.2 Approve the Minutes of the Regular Meeting of January 11, 2018.  
Mr. Geiger moved, seconded by Mrs. Knight to approve the Minutes of the Regular Meeting of January 11, 2018.  
**AYES: Geiger, Knight, Parisio, Taylor, Ward**  
**NOES: None**  
**MOTION PASSED: 5-0**

3. **PUBLIC COMMENTS** - None

4. **REPORTS**

4.1 **Employee Associations (WUTA & CSEA) – No Reports**

4.2 **Principals**

**MES – Stephen Montana reported:**

- All 5<sup>th</sup> grade teachers' classrooms received the \$500 Cal Water grant.
- Enrollment is 617 students. Average ADA for Month 6 was 94.77%.
- ELPAC (replacing CEDLT) testing will begin the week of February 5, 2018.
- Coffee with the Principal is scheduled for February 8, 2018.
- MES PTO Spaghetti Feed will be on February 15, 2018, from 4:30 pm - 7:00 pm.
- Kindergarten Registration will be held on March 1-2, 2018, at MES. Flyers were distributed to each of the preschools. Kindergarten tours for prospective parents will be held on February 7<sup>th</sup> and 9<sup>th</sup>.
- Second trimester ends on March 2, 2018.
- MES celebrated the 100<sup>th</sup> day of school on January 30, 2018. Students and staff dressed up like they were 100 years old.

**WIS – Ron Bazan reported:**

- A parent meeting was held on January 31, 2018, to go over the new Sex Ed curriculum “TeenTalk” that will be taught by April Hine from GCOE. Twenty parents attended the meeting.
- Fifteen students will be attending the Latina conference at CSU, Chico on February 2, 2018.
- Teachers visited WHS and MES last week to observe what teachers at other sites are doing instructionally.

**WCHS – Dr. Geivett reported:**

- Glenn Gazette will be publishing a story in its next edition about the students of WCHS and their visits with the patients at Genesis (Willows Care Center).

**WHS – David Johnstone reported:**

- Bailey Morrell was selected as the Superior Region Star Farmer and is the regional winner of the forage production and beef production proficiency award areas. All 3 applications will move on to state scoring.
- GCOE is going to provide \$10,000 for a new laser engraver for the Ag Department.
- Information was presented on how WHS is preparing students for Butte College courses.
- Tardies have decreased since changing the bell schedule to increase the passing period from 5 to 7 minutes and increasing the lunch hour from 35 to 48 minutes. They are continuing to look for ways to decrease tardies.
- The Ag Department submitted 13 state FFA degree applications, and all 13 were approved.
- Working on the master schedule for next year. Looking to add Principles of Computer Science, Drama, and AP Psychology. They are also looking to keep the block schedule for next year. Will try to minimize free periods.
- Academic Awards Assembly was held on January 26, 2018. From the many awards given out, 270 of 463 students received awards for having a 3.0 or higher. Teacher of the month was Jen Carriere, and staff member of the month was Steve Permann. Eleven students had perfect attendance, and 4 names were drawn to receive a \$50 gift card (purchased by the WHS Boosters).
- Amanda Samons won the Region 2 High School Teacher of the Year, and will move on to the state level. The awards dinner will be held on March 2, 2018, in Sacramento.
- It's been Homecoming week, and it's been a fun week.
- Discussed effectiveness of the after school tutorial program and ways to promote it including a targeted all call and e-mails.

**4.3 Associated Student Body Report - Bailey Morrell reported:**

- Homecoming Week – Candidates are Kat Taylor & Jeffery Lopeteguy, Emily Wolder & David Gonzalez, Maci Amaro & Ryece Davis, and Kristen Chavez & Alan Hunter.
  - Dress Down Days are:
    - Monday – College
    - Tuesday – Decades
    - Wednesday – Meme
    - Thursday – Color War (purple/gold)
    - Friday – High School Movies:
      - Seniors – “Grease”
      - Juniors – “ High School Musical”
      - Sophomores – “Breakfast Club”
      - Freshman – “Mean Girls”
  - Seventeen groups have signed up for the Seniors’ indentured servant auction
  - All classes will be selling food and drinks for closed campus lunch.
- Class Updates:
  - Seniors – had a successful Winter Ball
  - Juniors – working on prom - the cost is \$60/person
  - Sophomores – working on the Sadie’s dance
- FFA will be holding a drive-thru Rib Dinner fundraiser on February 28, 2018, and they are raffling off a quilt to raise funds for the state conference.
- Will be sending students to a leadership conference that will be held in Redding on February 9, 2018.

**4.4 Director of Business Services – Debby Beymer reported:**

- Governor’s budget proposal includes fully funding all schools two years ahead of schedule. It also includes funding approximately \$247.00 per ADA for mandated cost reimbursement which would amount to about \$300,000 additional money for next year.
- Educator Effectiveness dollars have to be spent by the end of this year. Title II money has been cut in half, and the old PAR and BTSA programs are gone. Need to set aside money in a new restricted account for professional development money for teachers.

**4.5 Director of State and Federal Programs – Ellen Hamilton reported:**

- Testing dates for CAASPP and CAST are as follows:
  - MES – April 20-May 25
  - WIS – April 30-May 18
  - WHS – April 24-May 11

**4.6 Superintendent – Dr. Geivett reported:**

- Bond Projects:
  - Modular buildings at MES and the toilet buildings at WIS/MES have been DSA approved.
  - There is a contract with Enviroplex for the modular buildings, and they will be put in this summer. A “piggyback” agreement is in place which allows other districts in the state to use our bid for their modular buildings, and WUSD gets a small percentage of the amount. There are some administrative duties that go along with it.
  - Awaiting DSA’s final approval for the construction project at WHS (locker rooms/gym/cafeteria). Contractor should be hired by the end of this month. Bid will go out in mid-February.
- Citizens’ Bond Oversight Committee (CBOC) meeting was held on Tuesday, January 30, 2018. Jim Lambert will be presenting the CBOC annual report at the next Board meeting.
- Dr. Geivett and Jim Lambert met with members of the Grand Jury on Monday, January 29, 2018, to discuss bond activities since the election. The Grand Jury will be publishing its final report in June.
- Attended the Superintendent’s Symposium in Monterey.
- Congratulations to Amanda Samons for being selected the Region 2 High School Teacher of the Year.
- Thank you to the WHS Boosters for a great dinner they put on. The Boosters do outstanding things for our students.

**4.7 Board of Education Members**

**Mr. Ward reported:** No report

**Mrs. Knight reported:** No report

**Mr. Parisio reported:**

- Attended the WHS Awards Assembly. It was good how many received awards.
- Great WHS Boosters dinner. Thank you to all who participated and for those who came.

**Mr. Geiger reported:**

- WHS Boosters dinner turned out great. Dinner made about \$11,000.
- Donations by the community is always amazing whether the Boosters dinner or those who donate as noted on the Consent Calendar.

**Mrs. Taylor reported:**

- Attended the North State Honor Band concert. There were 85 students from over 14 different schools participating. It was held at the Chico Unified School District Performing Arts Center and was excellent.
- Attended the Academic Awards Assembly at the high school and was pleased with the attendance of family members.
- Thank you to Dr. Geivett for all the work on the bond.
- Thank you to all administrators for their hard work.

**5. CONSENT CALENDAR**

**A. GENERAL**

1. Accept donation from David and Sandra Roak in the amount of \$200.00 to go towards the Auto Shop.
2. Accept donation from Northern Valley Indian Health in the amount of \$200.00 for the Willows FFA.
3. Accept donation from Wilbur Ellis in the amount of \$100.00 for the Willows FFA.
4. Accept donation from 4M2G in the amount of \$500.00 for the Willows FFA.
5. Accept donation from Sinclair Heating/Air in the amount of \$100.00 for the WIS 8<sup>th</sup> Grade Class.
6. Accept donation from Willows Hardware in the amount of \$25.00 for the WIS 8<sup>th</sup> Grade Class.
7. Accept donation from Gandy & Staley Oil Co. in the amount of \$200.00 for the WIS 8<sup>th</sup> Grade Class.
8. Accept donation from McCorkle Farms in the amount of \$50.00 for the WIS 8<sup>th</sup> Grade Class.
9. Accept donation from O’Brien’s in the amount of \$25.00 for the WIS 8<sup>th</sup> Grade Class.
10. Accept donation from Superior Products in the amount of \$50.00 for the WIS 8<sup>th</sup> Grade Class.
11. Accept donation from Tricia Lawson in the amount of \$200.00 for the WIS 8<sup>th</sup> Grade Class.

**B. EDUCATIONAL SERVICES**

1. Approve Interdistrict Request for Student #17-18-35 to attend school in the Willows Unified School District for the 2017/18 school year.
2. Approve Interdistrict Requests for Students #17-18-31 to #17-18-32 to attend school in another district for the 2017/18 school year.

- 3. Approve Interdistrict Request for Student #18-19-01 to attend school in another district for the 2018/19 school year.
- 4. Approve the Single Plan for Student Achievement (SPSA) for Murdock Elementary, Willows Intermediate, and Willows High.

**C. HUMAN RESOURCES**

- 1. Approve the following WHS Spring Sports Coaches for the 2017-18 school year:
 

JV Baseball Head Coach	Dylan Shippelhoute
Softball Volunteer Coach	Judy Parker
Baseball Volunteer Coach	Jeremy Ross (pending clearance)
Baseball Volunteer Coach	Kanon Taylor (pending clearance)
Golf Volunteer Coach	Raina Arnold
- 2. Approve the Classified Substitute List

**D. BUSINESS SERVICES**

- 1. Approve budget revision summary.
- 2. Approve warrants from 1/10/18 through 1/24/18.
- 3. Approve ASB Quarterly Reports – MES/WIS/WHS.

Mr. Geiger moved, seconded by Mr. Parisio to approve the Consent Calendar.

**AYES: Geiger, Knight, Parisio, Taylor, Ward**

**NOES: None**

**MOTION PASSED: 5-0**

**6. DISCUSSION/ACTION CALENDAR**

**A. GENERAL**

- 1. **(Action)** Second Reading of the following additions/deletions/changes to Board Policies per CSBA’s Policy Guidesheet Recommendations:

BP 0420	Charter School Authorization
BP 1325	Advertising and Promotion
BP 3100	Budget
BP 3515.7	Firearms on School Grounds
BP 3517	Facilities Inspection (Deleted)
BP 4119.21/4219.21/4319.21	Professional Standards
BP 4200	Classified Personnel
BP 5144	Discipline
BP 5144.1	Suspension and Expulsion/Due Process
BP 6146.1	High School Graduation Requirements
BP 6162.52	High School Exit Examination (Deleted)

Mr. Geiger moved, seconded by Mr. Parisio to approve the revised Board policies per CSBA’s Policy Guidesheet Recommendations.

**AYES: Geiger, Knight, Parisio, Taylor, Ward**

**NOES: None**

**MOTION PASSED: 5-0**

- 2. **(Action)** Approve Resolution #2017-18-07 Support of Accelerating the Distribution of Proposition 51 School Facilities Funds.

Mr. Geiger moved, seconded by Mrs. Knight to approve Resolution #2017-18-07 Support of Accelerating the Distribution of Proposition 51 School Facilities Funds.

**AYES: Geiger, Knight, Parisio, Taylor, Ward**

**NOES: None**

**MOTION PASSED: 5-0**

**B. EDUCATIONAL SERVICES**

**C. HUMAN RESOURCES**

- 1. **(Action)** Approve the Yard Duty Supervisor/Crossing Guard Job Description.

Mrs. Knight moved, seconded by Mr. Parisio to approve the Yard Duty Supervisor/Crossing Guard Job Description.

**AYES: Geiger, Knight, Parisio, Taylor, Ward**

**NOES: None**

**MOTION PASSED: 5-0**

2. **(Action)** Approve the Revised Classified Salary Schedule.

Mr. Geiger moved, seconded by Mr. Parisio to approve the Revised Classified Salary Schedule.

**AYES: Geiger, Knight, Parisio, Taylor, Ward**

**NOES: None**

**MOTION PASSED: 5-0**

3. **(Action)** Approve the Classified Job Classifications List

Mr. Parisio moved, seconded by Mr. Geiger to approve the Classified Job Classifications List.

**AYES: Geiger, Knight, Parisio, Taylor, Ward**

**NOES: None**

**MOTION PASSED: 5-0**

**D. BUSINESS SERVICES**

1. **(Information)** Impact of STRS/PERS related to WUSD's LCFF. Debby Beymer went over the financial liability of the STRS/PERS increases. Information only – no action taken.

7. **ANNOUNCEMENTS**

- 7.1 The Academic Decathlon Competition will be held on Saturday, February 3, 2018 at Orland High School.  
7.2 Murdock PTO will be holding a Spaghetti Feed Fundraiser on February 15, 2018 from 4:30 p.m.-7:00 p.m.  
7.3 There will be a district-wide break from February 19-23, 2018.  
7.4 The next Regular Board Meeting will be held on March 8, 2018, at 7:00 p.m. at the Willows Civic Center.

8. **PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS** - None

At 8:04 p.m., the Board took a short recess after the Regular Meeting before going into Closed Session. President Taylor will report out in Open Session upon the conclusion of Closed Session.

9. **CLOSED SESSION**

Closed Session Began at 8:10 p.m.

- 9.1 Pursuant to Government Code §54957.6: Conference with Labor Negotiator – Agency Negotiator: Mort Geivett. Employee Organization: WUTA/CSEA, Non-Represented: Management and Confidential  
9.2 Pursuant to Government Code §54957: Public Employee Discipline/Dismissal/Release: 2 employees (1 administration; 1 classified)  
9.3 Pursuant to Government Code §54956.9(a): Conference with Legal Counsel: Existing Litigation (one case) Paul Bailey v. Willows USD et. al., Case No. 16CV01592.

10. **RECONVENE TO OPEN SESSION**

10.1 Announcement of Action Taken in Closed Session.

At 10:23 p.m., the meeting reconvened to Open Session. President Taylor reported out:

Item 9.1: Update given to the Board.

Item 9.2: Release of probationary classified employee  
Information given to the Board.

Item 9.3: Update given to the Board.

11. **ADJOURNMENT**

Meeting was adjourned at 10:24 p.m.